

## Meeting Minutes

January 5, 2025 7pm

**In attendance:** Audrey Lenz, Mara Nash, Jennifer Lawson, McKenna Beeter, Tammy Duursma, Leah Ness, Brenna Heidbrener, Cailey Hanneman, Bailey Pounds, Katie Reiter, Courtney Pierce, Sarah Seney, StaceyAnn Ziemann, Trent Larrieu, Missy Jansen, Dakia Schneider

1. Jen called the meeting to order at 7:01 PM.
2. Review old minutes - [December 8, 2024 Minutes.docx](#)
  - a. Courtney made a motion to approve the minutes.
  - b. Katie seconded the motion.
  - c. Minutes are approved.
3. Treasury report
  - a. [https://drive.google.com/file/d/18MLY4NmQUum8iFZ5F-oGO-Qs6Tf6u8eL/view?usp=drive\\_link](https://drive.google.com/file/d/18MLY4NmQUum8iFZ5F-oGO-Qs6Tf6u8eL/view?usp=drive_link)
  - b. [https://drive.google.com/file/d/1Z3aNzJRTcx7zWoZYcO79aJLyrOLnPtO/view?usp=drive\\_link](https://drive.google.com/file/d/1Z3aNzJRTcx7zWoZYcO79aJLyrOLnPtO/view?usp=drive_link)
4. Billie Ann - email
  - a. Jen referenced the email that was received from attorney Furlong to the board.
  - b. Audrey responded that she had some conflicting thoughts based on the response.
    - i. There is a question about how many checks were deposited and distributed to and from ASEP.
    - ii. There was also a question about how WF Sheyenne was compensated for a previous claim regarding site coordinator payment.
      1. This may have been confused with the co-competition director payment. It could be a misunderstanding.
    - iii. Audrey states that since BA has been suspended, things have moved in a positive direction. She also stated that with the information from both attorneys, it may be in our best interest to move forward with termination.
    - iv. Katie does not agree with how this process has gone on. She feels like everything has been answered in regards to the complaints. Katie also

questioned about how the lawyers have been compensated. As of now, the attorneys have been pro bono (via information from Jennifer Lawson).

- v. Audrey reiterated that 2 NDCCA members requested to review Billie Ann's positions. Then, there was a request for an audit and that was not formally submitted for a couple of years beyond that request of an audit.
- vi. Audrey makes a motion to terminate Billie Ann from NDCCA.

- a. Audrey made a motion to amend the minutes and correct her motion to suspend BA indefinitely and add transcript to the meeting minutes for clarity. - Amended

- 1. Baylie Pounds seconds the motion.
    - 2. In favor: Dakia, Cailey, Trent, Audrey, Brenna, Mara, Courtney, StaceyAnn, Baylie - amended (changed from Jen to Baylie)
    - 3. Opposed: Sarah, Katie, Tammy, Missy, McKenna, Leah

- vii. The motion is not approved and Billie Ann will be reinstated.

- c. Audrey stated that she will no longer be part of this board due to the decision. She communicated that all transfer information will be sent to another person. Audrey exited the meeting.
  - d. Jennifer also resigned from the board due to keeping Billie Ann on the NDCCA board.
  - e. Dakia also resigned from the board.
  - f. Brenna resigns from the NDCCA board.
  - g. Courtney will now take over as president of NDCCA.

## 5. Competition

- a. Registration Deadline - Sarah
  - i. January 25th
- b. Competition clothing
  - i. The online shop is created and hopefully will be opened up a little earlier.
  - ii. Bailey asked if merchandise could be sent home prior to competition so people could wear it at competition? Sarah spoke about how some of the production and shipments are tricky.

- iii. Cailey suggested that some other companies have contacted NDCCA about on-site orders. We will revisit alternative companies for next year.

c. Scholarships and deadlines - Cailey

- i. Can we extend the scholarship deadlines for our student-athletes?
- ii. We have previously awarded a coach's scholarship at winter competition, but right now there people who are overwhelmed. Tammy agreed to help.
  - 1. Sarah stated that we can push these back and mail them to the schools if necessary.
  - 2. Staceyann suggests that we can announce nominees at the competition and then award later during coaches conference.
  - 3. Tammy volunteers to take over the scholarships.
  - 4. All awards nominations will need to be in by January 15th.

iii. Checks to schools instead of individuals

- 1. For the scholarships, specifically for the post-secondary school. If a student-athlete is undecided, then they can determine who that check should be written to (preferably to a coach).
- 2. Sarah made a motion to cut checks to the schools.
- 3. Mara seconded the motion. Motion passes unanimously.

6. Website forms - Cailey

i. Graphic designer designation

- ii. Cailey made a post with all of the spreadsheets and has been working in Canva. StaceyAnn volunteered to help.

7. Discussion about who has access to the NDCCA board folder. Those who have resigned should no longer have access to the folder.

- a. Sarah also stated that an email needs to be sent out to all cheer coaches about what has transpired.

8. Missy Jensen asked about our original motion to get rid of Billie Ann. The question is about when she had originally decided to resign.

- a. Can we allow her to come and present her thoughts?
- b. Missy shared that BA is still suspended because nothing has really been decided.
- c. Trent resigns from the NDCCA.
- d. Baylee resigns from the NDCCA.
- e. Courtney reminded that everyone who has resigned needs a written resignation for the board. She will follow up.

Tammy made a motion to adjourn the meeting at 9:05. PM

Motion passed.

Next meeting: schedule next board meetings - January 19 \_ 2025 @ 7 PM