

NDCCA Annual Board Meeting

May 8, 2010

At Bismarck High School

Present: Billie Ann Caya, Lu Burris, Tammy Duursma, Stacey Lehr, Holly Strand, Sarah Abrahamson, Jenn Weisenburger, Ruth Van Wechel, Stefani Hastings, Ashley Seykora

Absent: Stephanie Richter, Kristen Allard, Paula Goldman



Called to order at 0714

Minutes: Minutes and agenda should always be sent prior to meetings. Lu makes motion to approve minutes from September 13, 2009 as written, Tammy seconds.

- **Previous minutes approved.**

- As of July 1, Ashley goes to President. Holly goes to Vice President. Holly will continue to perform Secretary position until vote goes to General Assembly Meeting in September of 2010. Holly will also do membership as part of VP role.
- Treasurer report was not emailed.

Treasurer Report: \$12,622.15 in checking account. 1 or 2 CDs for \$7000. Comment was made that it is good to use checks as we have better record of checks written as opposed to debit cards.

- Discussion was that more detailed account information should be done as opposed to just giving a balance. Lu volunteered to help Billie Ann to do a report with this information. (Quick Books) Billie Ann will send Lu account information monthly.

Committee/section reports/reviews:

A. Membership

- o Have 52 membership forms, last year there were 61, 70 the previous year. Membership is still down.
- o We need to do a better job getting information to Region Reps so that they can recruit members in their region.

- o Billie Ann has list of schools in each region.
- o We need to make sure all Board members are actual paid members.

Lu made motion to make Bottineau Region 1 as Stefani will be moving to Minto which is Region 2. Holly seconds the motion. Kristen Allard will now be the Class B Region 1 Rep and Stefani Hastings will be Class B Region 2 Rep.

- **Bottineau is now Region 1**

B. Certification

- o Certification and late fee were same (\$50) so it made it confusing. Discussion to make fees different to make things easier. Sarah made motion to change late fee to \$35, Stefani seconded. Lu only opposed. Motion passed.
 - **Certification fee is \$50, late fee will be \$35**
- o Discussion to pay Paula Goldman (Certification Director) for her work. Billie Ann made motion to pay Paula \$500/annually and Holly seconded it. Motion passed unanimously. We will pay this out every Annual Board Meeting.
 - **Certification Director to be paid \$500 annually**
- o Lu brought up possible difficulty of smaller schools to pay certification fees. However, most schools will pay these fees for the coaches.

C. Website

- o We hired someone to design and update website. Host fee is \$300/year.
- o Jenn will be trained on how to update and work on website.
- o All payments will eventually be able to be made online.
- o Jesse Knutson who does competition pictures has given us a cd of miscellaneous pictures to use for website.
- o Jenn will take over as the Web Director following her presidency.
- o We will start having a link to current minutes on website.

D. Cheer Forum

- o Was October 1st and 2nd in Nashville, Tennessee. North Dakota was the host.
- o This year is in New Orleans, Louisiana. Illinois will be the host.
- o Will be held July 16th and 17th of 2010.
- o It is decided it is not beneficial for us to go to Forum. Billie Ann will still attend.
- o Discussion was had regarding Board Members going to another convention instead and presenting information at Coaches Day.

E. Awards

- a. Senior Award
 - o Name change was positive
- b. Coaches Recognition

- o If we missed someone we will get them the following year. These are done based on information given to us by coaches.
 - o This is part of the Membership Director's job.
- c. Cheer Team Scholar
- o We need to add that these are non weighted G.P.A.s on a 4.0 scale.
- d. Scholarship
- o We only gave 1 this year. Discussion was to give out more retroactively.
 - o Lu made motion that after review we should give out 2 more scholarships retroactively to the next highest scorers. Billie Ann seconded motion. Motion passed unanimously.
 - **Two more (\$200 scholarships) will be given.**
 - o 5 point scales for number of years participated, awards, extracurricular/volunteers, work outside of school, essay, and coaches recommendation. Criteria will be placed on website.
 - o Discussion was to increase coaches recommendation and essay points.
 - o Discussion was to increase dollar amount of scholarships given.
 - o Discussion was to have a constant amount as opposed to a varying amount. It will be \$250 per recipient. *Will be placed on website and form.*
 - o Suggestion for improving the application. Discussion was had that it is anonymous however the cheerleaders are sending in transcripts. This scholarship is not weighted on academics.
 - o Discussion was had that there should be a minimum of 2.0 G.P.A. to apply for scholarship. *Will be changed on form and website.*
 - o Discussion that a Board member needs to be in charge of scholarship process.
 - Ruth volunteered to oversee scholarship since she does not have a team any longer. She will do this in conjunction with President. Jenn made motion to have Ruth as the Scholarship Director. Ashley seconds motion. Motion passed unanimously.
 - **Ruth Van Wechel will be Scholarship Director**

F. Important Dates for 2010-2011

- a. Rules Meetings
 - o Wednesday July 28th or Thursday July 29th in Fargo
 - o Sunday September 18th in conjunction with Coaches Day/Certification in Bismarck

- o Wednesday August 18th in Minot
- o Wednesday August 18th in Jamestown

- b. Certification Class
 - o Wednesday July 28th or Thursday July 29th in Fargo (Billie Ann will let us know definite date later this week)
 - o Sunday September 19th in Bismarck (at B.H.S. 8:30 am)
- c. Competition Dates
 - o Fall is tentatively on November 13, 2010 in Grand Forks (in conjunction with State Football)
 - Lu will see if we can get a grant to have competition at The Bette facility.
 - We will not be able to have it at Red River due to Volleyball playoffs.
 - We will have to host at Central even though it isn't the most desirable site if we do not get another venue.
 - Location then is undecided at this time.
 - An email was sent out during the meeting to check with schools regarding if they have cheerleaders that play volleyball. We would like to have competition November 20th, 2010 but this is State Volleyball.
 - Deadline for coaches to notify us of conflicts will be Tuesday May 11th.
 - November 20th is our first choice if volleyball is not a conflict
 - Sarah or Lu will be site director. Jenn will be comp director
 - o Winter competition will be held March 19th, 2011 tentatively in Bismarck
 - Jenn will check to see if rooms are available.
 - Tammy volunteered to host at Century and will check on site availability.
 - Tammy will be site director if Century is available. Jenn will be comp director.
- d. Coaches Day
 - o Last year there were 28 coaches in attendance, 9 of which were Board members.
 - o Saturday September 18th will be date for 2010
 - o Discussion was to change sites from west to east, north to south (Fargo, Minot, Grand Forks, Bismarck). In 2011 we will do Coaches Day in the East.

G. Tournament Issues

- o There have been problems of who enforces the rules, etc. Who should police them?
- o Discussion was had that we should write an email from the Board regarding rules and enforcement thereof to the Athletic Directors and the NDHSAA.

H. Competition

- a. Treasurer's report
 - o Fall:
 - 2009 Fall Registration 8 Class A for 133 total , 8 Class B for 63 total, 40 for JV total
 - Total Income was \$13,239.63, Total Expenses were \$7062.71 for a profit of \$6176.92
 - However, DVD cost (\$1760) was omitted from report so profit is higher than actual profit.
 - o Winter:
 - 2010 Winter Registration 7 Class A, 4 Class B
 - Total Income was \$10,158, Total Expenses were \$8086.56 for a profit of \$2071.44
 - However, Trainer cost was omitted from report so profit is higher than actual profit. Note we have not received bill for trainer yet.
- b. Discussion of using same routine
 - o Everyone stated their case. Good points were brought on both sides of the issue. Policing the issue, safety, being bored with same routine, etc were some points brought up.
 - o Lu had a good point that who are we as a Board to judge what a Coach chooses to do.
 - o Stacey makes a motion that each cheerleading coach has the option to allow their squad to use the same routine from competition to competition. Sarah seconds it. Holly, Stacey, Sarah, Lu, and Ashley voted for. Stefani, Ruth, Tammy, Jenn, and Billie Ann opposed.
 - o *Since there was a tie, Lu asked to bring to General Assembly Meeting for a vote.*
 - o A handout may be given at General meeting giving discussion points so that votes aren't biased by Board Members.
 - o Ashley will draft an email to state issue at hand and send to members
- c. Discussion of having one competition
 - o Rugby sent a letter stating their case that they are opposed to the idea of only having one.
 - o Billie Ann made a motion to keep 2 competitions. Stefani seconded motion. Motion passed unanimously.

- **We will continue to hold two competitions per year.**

- d. Score Sheet Review
 - o Sarah brought this to Board for review. Sarah presented two sample redesigned sheets for us to discuss.
 - o Discussion was on increasing tumbling points, breaking up the stunt point categories, crowd appeal vs overall performance.
 - o Lu brought up that she feels like hometown team has advantage with crowd appeal.
 - o We also reviewed other states score sheets and also NCA and UCA score sheets
 - o Discussed putting the Judge and Scoresheet review that the Judges receive on the website. Stacey, Holly, Sarah, Lu, and Tammy voted for. Billie Ann, Stefani, Ruth, Jenn, and Ashley voted to keep it the same.
 - o *Since there was a tie we will bring this issue to General Membership.*
 - If they vote that they want it changed they will get two different options of new score sheets. If they do not want it changed it will remain the same.
- e. Using same judges for both competitions/year to year
 - o We all agree to not have the same judges all the time.
 - o Two sides: One side is that people complain of favoritism if you use the same judges. Other side is that if there are different judges it lacks consistency.
- f. Music issues (players, tapes, CDs, Ipod)
 - o Jenn proposes that we buy a travelling player that is used no matter which site.
 - o Jenn would like to see it go to just Ipod
 - o Billie Ann would like to see a system with cassette tape
 - o All agree that a system with all capabilities is best
 - o Jenn makes motion to purchase a travelling system with all capabilities. Stefani seconded motion. Motion passed unanimously.
 - **Billie Ann will purchase a travelling system for competition use.**
- g. Update of Ultimate Graphics snafu
 - o Have been dealing with Attorney General
 - o Everyone now has their stuff
 - o Company has stated that we do not need to pay remaining balance due to inconvenience of situation
 - o Note it was not the Site Director's fault that any of this happened. Billie Ann stated that if Holly hadn't kept such detailed records we wouldn't have been able to solve this problem as easily.
- h. Having more than one coach as spotter

- o Coaches can use as many spotters as they deem necessary as long as they are a paid member.
- i. DVDs
 - o Will check to see if we can have each team as a separate chapter for ease of viewing. If it is at a higher cost then we will keep as is.
- j. Tech Judges being in practice session
 - o Coaches should know what's illegal and what's not
 - o Discussion was had that having the tech judge in the practice session makes them liable if someone does an illegal stunt during competition.
 - o Discussion was also had that if a tech judge tells a team that a stunt is illegal and they try to switch it last minute that safety becomes a factor.
 - o Billie Ann suggests that a 5 point deduction is given to a team if the tech judge sees an illegal stunt. If they continue to do the stunt during competition they will get the 10 point deduction.
 - o Discussion was also had that practice session should run in the same order as competition so all teams would have equal time to make necessary changes.
 - o Holly makes a motion to not have any judges in the practice session. Ashley seconds it. Holly, Jenn, Tammy, Lu, Stacey, Stefani, and Ashley voted for this motion. Sarah voted against this motion. Billie Ann abstains from voting. Ruth was absent for remainder of the meeting.
 - **No judges will be in practice session at competition.**
- k. Board Members coming to competitions
 - o Board members need to come to competitions even if they do not have a team competing
 - o Board members will have a designated job given to them by the Site or Competition Director
 - o Board members that do not have any team members participating in the competition (other than individual competitions) will be compensated for hotel, fuel (keep gas receipts), and a \$50 stipend
 - o Jenn suggested Stacey be the Judges Coordinator

Further Business:

I. Sportsmanship

- o Coaches need to remind cheerleaders to act with good sportsmanship. Not everyone is going to win. A team still needs to come up and get their trophy and act appropriately.
- o We need to address this at Coaches Day and a reminder the day of competition.

J. All Around Cheer Challenge

- o Should we limit amount of tumbling passes? Should we allow more participants?
- o Will get a breakdown of scores in competition packet
- o Will reevaluate after another year

K. Jump Off

- o Jump off criteria needs to be written and given to emcee and judges
- o Billie Ann will write this information up
- o 1st round is a toe touch, 2nd round is a jump of your choice other than a toe touch, 3rd round is toe touch and a jump of choice (does not need to be stamina) Jump of choice needs to be a jump other than a toe touch.

L. Certified coaches need to be present while their team is stunting

- o This choice is up to individual schools
- o In your gym you do have the right to ask a school to not stunt without their coach present.

M. How do we get more teams to compete

- o Ashley and Billie Ann will give out flyers at Rules Clinics

N. Stunt off competition wording on webpage

- o Take out that tumbling and jumps need or should be incorporated into stunt off routine.

O. Prices for competition admission

- o Has not been increased in years. Should we increase prices?
- o Billie Ann makes motion to up admission to \$8 for adults and \$5 for students, ages 5 and under is free. Stefani seconds the motion. Billie Ann, Ashley, Holly, Stacey, Stefani, Sarah. Lu, Jenn, and Tammy are opposed. Motion has passed.

- **Prices of Admission for State Competitions will be \$8 for Adults, \$5 for Students and children 5 and under are free**

P. Bylaws/Change in constitution

- o Lu wants to bring change of Article III : that items and agenda needs to be submitted before any meeting not just general assembly meeting
- o Lu wants to bring change of Article IV: have President abstain from voting except in the case of a tie breaker
- o Membership Director needs to send out reminder to Board Members to make sure their dues are paid on time.

Q. Spirit Rules

- o Spirit Rules instruction is now done online.
- o There is a \$50 cost to view and both Billie Ann and Ashley will need to do this.
- o Stefani makes motion to first ask NDHSAA for reimbursement of this fee and if they deny this that the Board will pay this fee. Billie Ann seconds it. Billie Ann abstained. Motion carried.
 - **We will pay for Spirit Rules Instructors to view education in the event that NDHSAA will not pay for it.**

R. Coaches Day Planning

- o Will look at having a planning day the end of July in Fargo

S. Inappropriate Music

- o Coaches need to take responsibility to monitor this
- o Add to general information on website
- o Watch for crude language, sexually explicit content, violence, etc

T. Committees

- o Scholarships – Ashley and Ruth
- o Same Routine Controversy Letter – Ashley
- o Website Updates – Billie Ann, Jenn, Tammy
- o Jump off info – Billie Ann
- o Registration form for photography consent – Jenn
- o Membership Form Update – Holly
- o Membership List for website and noting Board members / database – Holly
- o Coaches Day Planning – any Board members in Fargo for end of July rules clinic
- o Purchasing of travelling player – Billie Ann
- o Tourney rules letter to Sheryl to address with NDHSAA and A.D.'s – Ashley and Billie Ann
- o Contact rules interpretation people Re: noisemakers – Billie Ann
- o Call Sheryl Re: NDHSAA Directories – Billie Ann
- o Check facilities for fall competition – Lu
- o Check facilities for winter competition – Tammy
- o P.R. Invites for competition via snail mail– Stefani
- o Make alternate score sheets for viewing at General Meeting – Sarah
- o Email Stacey Judge's Coordinator info - Jenn

Motion for meeting to be adjourned made by Jenn. Tammy seconded it.

Meeting adjourned at 1848

Respectfully submitted by Holly Strand, NDCCA Secretary