

NDCCA Board Meeting Minutes

3/23/2013

Meeting Brought to Order: 4:11pm

Attending: Lu Burris, Stacey Lehr, Billie Ann Caya, Ruth VanWechel, Tammy Duursma, Audrey Lenz, Sarah Abrahamson, Holly Strand

I. General Assembly

A. The general assembly meeting was announced via e-mail as well as at the coaches meeting during winter state to be held today; Mar 23, 2013 at 5pm at the Quality Inn Suites. No coaches other than board members arrived so the board meeting moved ahead as scheduled. The next coaches' day is to be held on July 24th in conjunction with Coaches' day in Bismarck. Region rep possibilities will be brought to the table there if they're not filled by board members prior to then. A new secretary will need to be voted on at coaches' day as well.

II. Winter State

Attendance: approx. 407 spectators (\$2,849 profit)

Clothing: on site \$1,943.00

DVDs: 38tot, \$1,120.00

III. Approval of Minutes:

A. Lu would like previous year minutes and treasurer's report e-mailed out before board meeting. All agree.

B. Lu motions minute approval. Sarah 2nds. In favor: unanimous

IV. Treasurer's Report:

A. Estimate given orally, Fall comp report handed out.

1. \$22,488.16 in report

B. Workers Money:

1. Jenn overpaid her workers by \$120 at Fall state according to last year's board minutes. Gave \$320 out when board stipulated \$200 max.

2. Billie Ann paid 5 people \$50 workers today for their work (two timers, two tabulators, and a tech judge secretary). Will also pay \$50 to the safety inspector.

3. Board will supply \$100 for hospitality room so long as receipts are submitted? Lu motions no money for hospitality room reimbursement to be effective immediately. Audrey seconds. In favor: all but Billie Ann; opposed: Billie Ann

V. Old Business:

A. Clarify pay (board members and volunteers) more specifically

1. To be implemented for the upcoming year: \$250 allocated (1 timer, 1 timer/tech secretary, 2 tabulators, and 1 safety inspector (so long as not a board member) at \$50 each).
2. Yearly payment (one time only): Exec. Director, assoc exec., past pres, pres, Vp/comp director/membership, secretary, region rep, certification director
3. Judges \$150
4. Tech judge \$150 each
5. Site director: \$300 per competition
6. Timers/Tabulators (see above) per competition
7. Jenn's pay from Fall is as is
8. Stacey needs back pay for Fall of \$100 in addition to the \$150 for Winter

B. Billie Ann contacting United about credit/reimbursement for Indianapolis ticket.

C. Coach of the Year

1. Tabled due to it supposing to be brought up at coaches day (no coaches day this summer so it didn't happen)
2. Do we still want it? Yes

VI. New Business

A. Dates

1. Spirit Rules Meeting

- a. Wed. July 24th: Bismarck (Coaches day, spirit rules, & certification), rules @3pm
- b. Wed. Aug 14th: Minot @6pm
- c. Sat. Sept 7th: Fargo (8am, & certification), rules @3pm

2. Competitions for 2013/2014 season

- a. Fall: Saturday, Nov 16th in Fargo (South; pending availability)
- b. Winter: Saturday, Mar 22nd in Bismarck (BHS; pending availability)

3. Coaches Day: Wed. July 24th in Bismarck; Billie Ann will put a committee together to plan coaches day sessions

B. Cheer Forum Vegas: July 12 & 13

1. Diane Wolf & Jim Lorde will be there
2. ND & Iowa co-hosting this year
3. Who are we sending? Need to know by May 1. BA will book 2 rooms.
4. What is our cost percentage?
 - a. Jim/Diane's plane tickets
 - b. registration covers a lot of other expenses, unknown until Illinois report to BA from last convention
 - c. \$200 towards flight (the rest is out of pocket)
 - d. If forum doesn't pay for it NDCCA pays registration

C. Board Members

1. Open Positions
 - a. Region Reps
 - i. 1a
 - ii. 2a
 - iii. 2b
 - iv. 3b
 - b. Historian
 - c. Competition Director (Tammy?)
 - i. Comp Director (Registration Director) / Site Director = duties
- A. Committee work (Holly & Lu)

2. Constitutional rule about participation?

a. Lu motions board members are required to attend 50% of NDCCA sponsored events; such as coaches day, state competitions, board meeting, etc. Dates of events will be noted on the calendar of events. Stacey 2nds. In favor: unanimous.

3. Board Member Clothing

- a. Short sleeved polo shirt approved

D. New Certification Requirements (our role)

1. Promote more. We already follow a lot of what's listed.

E. Scholarships

1. Shanley coach a member (Carrie Kosen)? No team but applied for team scholar and scholarship in winter. Participated in stunt off & all around in fall. Lu will contact and double check on membership as well as taking care of any loose ends.

2. Additional scholarships

a. Total of \$1k, increase/decrease amount of \$ allocated? Tammy motions to make; \$250 per person max of 5 recipients; Audrey seconds: unanimous in favor.

3. Transcripts necessary?

a. No-due to names on transcripts (animosity compromised).

F. Coach of the Year

1. Members only for nominations and votes

2. Format

a. Paper nomination forms

b. Introduced at coaches day and coaches will nominate peers by November 1st.

c. Bios & pictures of nominees distributed by Jan 1st.

d. Announced during winter state, tallied by March 1. To be finalized in committee work.

G. Competition

1. Practice Times

a. Timed practice order is determined by competition order.

2. Additional participants allowed for jump off, stunt off, all around: No

3. Individual cheer competition- music/dance/cheer

a. Do a bit more research how successful it is in other places and come back at coaches' day in July.

4. JV teams competing at VA level—varied score sheet (60%)?

a. Discussed and decision was to leave as is due to the option of being able to compete as usual or perform as an exhibition only.

5. Penalty, punishment – anything for coaches/teams that consistently have catastrophic falls

a. Discussed and decision was to not add anything additional.

6. Hair specifics

- a. Discussion of safety and possibly clarifying the NFHS rule to be hair fully pulled back vs half up. Decision was that if you have a team in the competition that you could not bring up rule infractions, but a stronger rule was to be inducted in addition to the NFHS rulebook onto the website under jewelry/appearance to state "Hair must not be in the face, fully pulled back, and off the shoulders if stunting."

7. Additional invites next year—Davies, West Fargo, Red River, South?

- a. Not adding into NDCCA calendar, but Billie Ann will e-mail any info sent to her

8. New photographer for competition or use local one wherever competition is held

- a. Winter 2013 photographer had good reviews so we will rebook him for Fall 2013. Holly will check to see if he will travel for Winter 2014. If not, will go back to either Jesse or search for another photographer that may have a no flash option.

9. Shan's choreography email—new teams need to know this isn't necessary

- a. Discussion was had. No notification to new teams as he is promoting his business not stating that it's necessary.

10. New stereo

- a. Need to look at the one we have currently. Wouldn't play the 2nd track and the source button became depressed and wouldn't come back out.
- b. Billie Ann will take it back to see if we can get either a refund/replacement
- c. If nothing can be done Holly will look for a new one.

11. How long do we wait before an issue can be revisited that was voted on? (I.e. Scoresheet, same routine, etc.)

- a. Discussion was had. 5 years was too long, 1 year is too short, 3 years was a good compromise. Agreed 3 years was the determined length of time.

12. Increase cost of participant in team competition to \$18.00 to cover cost of facility rental fees.

13. Switch up order of Class A/B between fall and winter state. It's typically been A first the past few years and there's no foreseeable reason that we can't alternate the two.

H. All star cheer-need board approval?

- 1. Decision was that board didn't need to do anything with All-star programs as they're not high school teams.

I. Website Changes/Updates (see separate sheet from Sarah)

1. Adjustments were made to Sarah's sheet and handed into BA to bring to webmaster.

J. Update all necessary forms by June 1st (must turn in to Billie Ann & Sarah)

1. Create safety check page (Stacey and Holly)

2. Judges explanation sheets (Stacey). Will bring to conference call

3. Update comp director/registration and site director duties (Stacey, Holly, & Tammy)

4. Dates on registration forms (Billie Ann & webmaster)

5. Circle and add year line on registration forms like on medical release form (Billie Ann & webmaster)

6. Awards and honors (Ruth and Lu)

7. Sarah: reminder of NDCCA dates to remember (conference call, Vegas attendance, and form updates)

K. Conference call Monday, June 10th for coaches' day official planning from 7pm-8pm.

L. Motion to adjourn: Tammy; 2nd Lu. Meeting adjourned at 11:58pm